

May 2026

Dear Parent/Carer,

Re: Year 6-7 Transition Information

Following the wonderful news that your child will be attending Stoke Damerel Community College from September 2026, I am writing with further information about the transition process.

Introducing the Transition Team

The Transition Team is currently in communication with all of our partner primary schools to transfer key information from your child's class teacher. This is to find out as much as we can about your child so that their transfer to secondary school is as smooth as possible. The team includes:

Senior Assistant Headteacher:
Transition Coordinator/Head of Year 7:
SENDCo:

Mr Cole	dcole@sdcc-smhc.net
Ms MacManus	lmacmanus@sdcc-smhc.net
Mrs Lewis-Tuxford	klewis@sdcc-smhc.net

Parent Information Event

On Thursday 18th June from 4 - 5.30pm, we will be hosting a Parent Information Event. Year 6 pupils will be given the opportunity to meet each other and participate in a team building activity while parents/carers attend a presentation by School Leaders in the Main Hall. Attendees will also be able to collect a copy of the 'Class of 2031 College Information Booklet.'

First Day of Term - Friday 4th September

Students arrive promptly at 8.35am, enter the College via the back gate where they will be greeted by a welcoming team of tutors and other staff. The morning will begin with uniform checks, biometrics and an official school photo to mark the day! The rest of the day will be spent getting to know each other and practising routines. Students will be dismissed at 3pm via the back gate (Raynham Road entrance). The Year 7 Team will also be on hand to answer any questions. On this day, we will carry out a thorough induction programme; time to get to know the tutor and other students, college expectations and daily routines; how to complete homework; and become familiar with the physical layout of the building. We are confident that by the end of this day, students will feel safe and secure, know what is expected of them and have started to form new relationships with peers and staff.

Homework

Homework is very important to us at SDCC because it allows students to reinforce their classroom learning while developing crucial independent study habits. We use a range of online platforms; Sparx for Maths, English and Science and Carousel Learning for other subject areas. In order for students to become confident in accessing and completing their homework, we will run homework instruction sessions during the first weeks of term. Students will also be able to attend Homework Club which runs from Monday - Thursday 3-4pm.

Anita Frier, Headteacher

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'Admissions +' Student Registration

By now you will have been emailed a unique password to enable you to log into your account on 'Admissions +' enabling you to complete your Student's Registration Form with important information. Including:

- **SII - Student Information**
- **Biometric Consent**
- **Medical Section**
- **Photo/Video Consent**

Data collection ensures that all necessary information regarding your child can be entered into the College database. It is extremely important for us to have emergency medical information and multiple contact details. If you have any issues logging on to Admissions+ then please email datateam@sdcc.net for assistance.

MCAS (My Child at School)

Before September, you will receive an email containing a download link. Simply click on the link and follow the provided instructions. Please ensure you have provided your email address within the Admissions + registration process. This will enable you to pay for school meals, activities and resources, give access to behaviour, timetable & attendance, amongst other uses.

Uniform Purchasing

A separate College Uniform letter has been emailed to you and this information is also on our website.

Important Dates Summary:

Friday 22nd May 2026	Deadline - Student Registration Admissions + please ensure that this is completed by May 22nd.
Thursday 18th June 2026	Parent Information Evening 4-5.30pm. College Information Booklet handed out to parents/carers.
Friday 4th September 2026	Year 7 Induction Day - as per school day 8.35 am -3.00 pm Arrive at back gate, Raynham Road entrance.
Wednesday 16th September 2025	The College will close early due to Open Evening. Students will finish at 12.30 pm Free school meals available for collection at 12.30 pm.

We will keep you updated directly through letters and texts but please refer to our website where we will always post the latest transition information. We have a dedicated Year 6-7 Transition Page. [Website Transition Page](#)

I look forward to meeting you all to begin your journey with us at the College. If you have any concerns, please do not hesitate to contact Mr Cole, Senior Assistant Headteacher or Ms MacManus, Head of Year 7.

Yours faithfully,



Mr Oakes
Head of School