

29th June 2026

Dear Parents/Guardians of Year 11 students,

Year 11 Examination Results 2026

I hope this letter finds you well and that your child is enjoying the time between the end of Year 11 and the start of their post-16 education.

I am writing to provide further information regarding GCSE/BTEC Level 2 Results Day and the appeals process.

GCSE/BTEC Level 2 Results Day will take place on **Thursday 20 August**. Students are welcome to collect their results in person from school between **9:00am and 11:00am**. Members of staff will be available to distribute results envelopes and answer any questions you or your child may have.

For students who are unable to attend in person, results will be available via the **DfE Education Record App** from **11:30am**. Registration for the app was completed while students were still in school. If your child did not register, or was absent when registrations took place, their results will be posted to their home address by second-class mail on Results Day.

If your child would like their results to be sent to an address other than their home address, please provide an addressed envelope to the school reception by **Friday 10 July**.

Should your child wish for a third party to collect their results on their behalf from the Sports Hall, that person must bring a signed letter of consent from you authorising them to do so.

We understand the importance of these results and the impact they may have on your child's future. We are committed to ensuring that the collection process runs as smoothly as possible for both students and parents/carers.

If you anticipate any difficulties with collecting results, or if you have any questions regarding the process, please do not hesitate to contact us in advance. We appreciate your continued support and cooperation and would like to wish your child every success on Results Day. We hope their results reflect the hard work, commitment and determination they have shown throughout their studies.

Should you require any further information, please contact Mr Ward via email at jward@sdcc-smhc.net.

Details of the appeals process following the release of results can be found overleaf. To enable us to process any appeal as quickly as possible, please ask your child to complete the Google Form that will be sent to their school email account on Results Day should they wish to request a review of their results.

Yours sincerely



Mr Stephen Gill

Deputy Headteacher

Anita Frier, Headteacher

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What is an appeal?

If you think an awarding body has made an error on a review of results (review of marking or moderation) or not applied its procedures consistently, properly or fairly, it's possible to submit an 'appeal'.

Please note that if you are unhappy with a result, you first need to submit a review of results and receive the outcome before you can submit an appeal.

What is the deadline for submitting an appeal?

Appeals must be made within:

- 30 calendar days of receiving the outcome of a review of results (clerical re-check, review of marking or review of moderation)
- 14 calendar days of receiving a reasonable adjustment or special consideration decision
- 14 calendar days of receiving a malpractice decision. Requests for a review of other administrative decisions must also be received within 14 calendar days of the original decision. Awarding bodies will not usually accept appeals after these dates.

What is the process for appeals?

There is generally a two-stage appeals process:

- Stage One – the preliminary appeal – the case will be reviewed by a member of the awarding body who has not had any previous involvement with or personal interest in the matter.
- Stage Two – the appeal hearing – the case will be considered by a panel which will include at least one independent person.

At each stage, the appeal will either be upheld, not upheld or partially upheld. An awarding body will send the centre or private candidate an outcome letter for each appeal once a decision has been reached.

How long will it take an awarding body to conduct an appeal?

Awarding bodies will process:

- Preliminary appeals (Stage One) within 42 calendar days of receipt of a valid application.
- Appeal hearings (Stage Two) within 70 calendar days of receipt of a valid application.
- Reviews of other administrative decisions within 42 days of receipt of a valid application.

Awarding bodies try to process appeals as quickly as they can.

How can I submit an appeal?

If you wish to submit an appeal please send an email to myself, Mr Stephen Gill on sgill@sdcc-smhc.net in addition to the Campus Examinations Manager, Mr Daniel Smith on dsmith1@sdcc-smhc.net, detailing the reason that you feel that there are grounds to appeal. We will then review the information provided and explain the next steps