



Community College

Dear Parent / Carer,

We expect students to come to class ready to learn, which includes having been to the toilet before the lesson. They should use the toilet facilities before school, at breaktime, between lessons, at lunchtime and after school so as to minimise the need for students to leave the classroom during lesson time. This keeps disruption of their own learning, and that of other students, to a minimum and also reduces the chance for incidents to happen outside of the classroom when these areas may not be supervised.

If students do ask to go to the toilet during lesson time, teachers are asked to use their discretion. Students who are likely to need to use the toilet during lesson times (for example for medical reasons) will be issued a 'medical pass'. This arrangement is usual practice in schools.

Over the last two summers, we installed additional new toilet facilities across the school site (*Sixth Form have their own additional toilet area in the Sixth Form Centre*). During breaks all 6 toilet areas will be open. During lessons, 2 of our largest toilet blocks will remain open to students in Year 7 - 11. The entrance to all other toilet blocks will be closed to allow for enhanced cleaning and to ensure the safety and security of students in an area that is not supervised by staff.

Students will be told during their daily morning messages at line-up and during this week's assemblies. This will take place starting Monday 20th November, and we will review this with the student council before Christmas.

Yours sincerely

Anita Frier