



Community College

May 2024

Dear Parent/Carer,

Re: Year 6-7 Transition Information

Following the wonderful news that your child will be attending Stoke Damerel Community College from September 2024, I am writing with further information about the transition process.

### **Introducing the Transition Team**

The Transition Team is currently in communication with all of our partner primary schools to transfer key information from your child's class teacher. This is to find out as much as we can about your child so that their transfer to secondary school is as smooth as possible. The team includes:

Senior Assistant Headteacher:	Mr Cole	dcole@sdcc-smhc.net
Transition Coordinator/Head of Year 7:	Ms MacManus	lmacmanus@sdcc-smhc.net
SENDCo:	Mrs Lewis-Tuxford	klewis@sdcc-smhc.net

### **Parent Information Event**

On Wednesday 19th June from 4 - 5.30pm, we will be hosting a Parent Information Event. Year 6 pupils will be given the opportunity to meet each other and participate in a team building activity while parents/carers attend a presentation by Miss Frier, Headteacher, in the Main Hall. Attendees will also be able to collect a copy of the 'Class of 2029 College Information Booklet.'

### **First Day of Term - Tuesday 3rd September**

Students arrive promptly at 8.35am, enter the College via the back gate where they will be greeted by a welcoming team of tutors and other staff. The morning will begin with uniform checks, biometrics and an official school photo to mark the day! The rest of the day will be spent getting to know each other and practising routines. Students will be dismissed at 3pm via the back gate. The Year 7 Team will be on hand to answer any questions. On this day, we will carry out a thorough induction programme; time to get to know the tutor and other students, college expectations and daily routines, how to complete homework and become familiar with the physical layout of the building. We are confident that by the end of this day, students will feel safe and secure, know what is expected of them and have formed new relationships with peers and staff.

### **Homework**

Homework is very important to us at SDCC. We use three online platforms; Sparx Maths, Sparx Science and Sparx Reader. In addition, students complete 'self quizzing' questions in their homework books every evening and this is checked during tutor time the following morning. In order for students to become confident in accessing and completing their homework, we will run **compulsory**, homework instruction sessions during the first week of term. These will be on Wednesday 4th and Thursday 5th of September 3-4pm. Subsequently, students will be able to attend Homework Club which runs on Monday - Thursday 3-4pm.

### **'Admissions +' Student Registration**

By now you will have been emailed a unique password to enable you to log into your account on 'Admissions +' enabling you to complete your Students Registration Form with important information. Including:

- **SII - Student Information Form**
- **Home/College Agreement**
- **Biometric Consent Form**

Anita Frier, Headteacher

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- **Medical Section**
- **GDPR Form**
- **Photo/Video Consent Form**

Data collection ensures that all necessary information regarding your child can be entered into the College database. It is extremely important for us to have emergency medical information and multiple contact details. If you have any issues logging on to Admissions+ then please email [datateam@sdcc.net](mailto:datateam@sdcc.net) for assistance.

### **MCAS (My Child at School)**

You will receive an email containing a download link. Simply click on the link and follow the provided instructions. Please ensure you have provided your email address within the Admissions + registration process. This will enable you to pay for school meals, activities and resources, give access to behaviour, timetable & attendance amongst other uses.

### **Uniform Purchasing**

A separate College Uniform letter will be emailed to you. For more information on uniform please click [here](#)

### **Important Dates Summary:**

May 2024	Uniform letter emailed home with link.
Friday 24th May 2024	Deadline - Student Registration Admissions + please ensure that this is completed by May 24th.
Wednesday 19th June 2024	Parent Information Evening 4-5.30pm. College Information Booklet handed out to parents/carers.
Tuesday 3th September 2024	Year 7 Induction Day - as per school day 8.35 am -3.00 pm Arrive at back gate, Raynham Road entrance.
Wednesday 4th and Thursday 5th September	Compulsory Homework Sessions 3-4 pm
Wednesday 11th September 2024	The College will close early due to Open Evening. Students will finish at 12.20 pm Free school meals available for collection at 12.20 pm.

We will keep you up-dated directly through letters and texts but please refer to our website where we will always post the latest transition information. We have a dedicated Year 6-7 Transition Page. [Website Transition Page](#)

I look forward to meeting you all to begin your journey with us at the College. If you have any concerns please do not hesitate to contact Dan Cole, Senior Assistant Headteacher or Louise MacManus, Head of Year 7.

Yours faithfully,



Anita Frier  
Headteacher