

Dear Parent/Carer,

I would like to invite you to attend our Virtual Year 9 subject specific Parents' evening on Wednesday 12th May 2021. During the evening you will have an opportunity to discuss how your child is currently progressing across their subjects getting individual feedback from subject teachers. This event is a key date for Year 9, ensuring that you understand how to best support your son/daughter as they transition from Key Stage Three into Key Stage Four.

- There will be a live presentation at 3.30pm to share key information for an effective transition into year 10. The link to this presentation will be text out to you nearer the time for you to access.
- Individual parent appointments are available to book between 4.00 pm until 6.00 pm.
- The Year 9 Learning Manager, Mrs Bevin and Assistant Learning Manager, Mr Smith will also be available during the evening, however please email them to schedule an appointment.

We kindly ask that on this Parents' Evening, you **choose and limit to six subjects** to meet with.

From 9am Wednesday 5th May bookings open. The booking system will close at 3pm on Tuesday 11th May 2021.

Parents' Evening online bookings can be found on the college website > parents area > Parents' Evenings. Additionally you can visit www.bit.ly/sdccbbooking to book your appointments.

A short guide on how to add appointments can be found on the reverse of this letter and further guidance can be obtained from your child's tutor or College reception on 01752 556065.

On the evening:

- For each subject, click on the link to join the meeting
- You will then be taken to a waiting room and admitted to your meeting by the teacher
- Please be aware that each meeting will be five minutes long and the system will end the call after the 5 minutes has elapsed (a timer will be on the screen to guide you.)
- Mobile devices, computers and laptops are all compatible.

Here is a link to a video which explains the process

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

Our teachers are very much looking forward to meeting with you next week and we look forward to welcoming you to the Y9 Virtual Parents' Evening. We are hopeful that it will run smoothly, fingers crossed, and will fully review the process afterwards, so your feedback will be appreciated.

Yours sincerely,



Assistant Vice Principal
Mr D Cole